

**PRE-APPLICATION MEETING INFORMATION REQUEST**  
**SEMINOLE COUNTY** **DEVELOPMENT REVIEW DIVISION**

**GENERAL STATEMENT:** A pre-application meeting with the County is an informal exchange of ideas and information session. The owner/developer must be prepared to discuss the details of the proposed project. Any variances or development waivers required for the project will be discussed during this meeting. The preliminary plan review during these meetings does not constitute a waiver of any requirements contained in the County's Land Development Code. Pre-application meetings are limited to thirty (30) minutes.

**COMPLETE ALL INFORMATION ON THIS FORM**

Return completed form with **MAPS** to SEMINOLE COUNTY GOVERNMENT, DEVELOPMENT REVIEW DIVISION, 1101 E. First Street, Sanford, FL, 32771. Phone (407) 665-7331

**OR FAX APPLICATION WITH ATTACHMENTS TO (407) 665-7456**

**CUT-OFF TIME IS NOON ON THURSDAY**

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

**APPLICANT INFORMATION**

**NAME:** \_\_\_\_\_ ☐ Owner

**COMPANY:** \_\_\_\_\_ ☐ Agent

**ADDRESS:** \_\_\_\_\_

**CITY, STATE, ZIP:** \_\_\_\_\_

**DAYTIME PHONE:** (\_\_\_\_\_) \_\_\_\_\_ **FAX NUMBER:** (\_\_\_\_\_) \_\_\_\_\_

**NEAREST INTERSECTION(S)** \_\_\_\_\_

**ACTUAL PROPERTY ADDRESS** (IF ADDRESS IS ASSIGNED) \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_

**PROPOSED USE:** ☐ Commercial/Retail ☐ Industrial ☐ Office ☐ Mixed-Use ☐ Residential

**REVIEW TYPE:** ☐ Site Plan ☐ Subdivision: ☐ Commercial ☐ SFR ☐ Minor Plat  
☐ Rezone/Land Use Amendment From \_\_\_\_\_ to \_\_\_\_\_

**ISSUES TO DISCUSS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

➡ **MAPS (11 x 14 MAX) – ONE SITE MAP SKETCH SHOWING EXISTING AND PROPOSED DEVELOPMENT AND ONE LOCATION MAP**

➡ **IF PROJECT INCLUDES MORE THAN ONE PARCEL PLEASE ATTACH A LIST OF ALL PARCEL I.D. NUMBERS**

**PROPERTY APPRAISER ID #:** \_\_\_\_\_

**# of Acres:** \_\_\_\_\_ **Current Zoning:** \_\_\_\_\_ **Proposed Zoning:** \_\_\_\_\_

**\*\*\*\*\* THIS BOX FOR STAFF USE ONLY \*\*\*\*\***

**MEETING DATE:** \_\_\_\_\_

**MEETING TIME:** \_\_\_\_\_